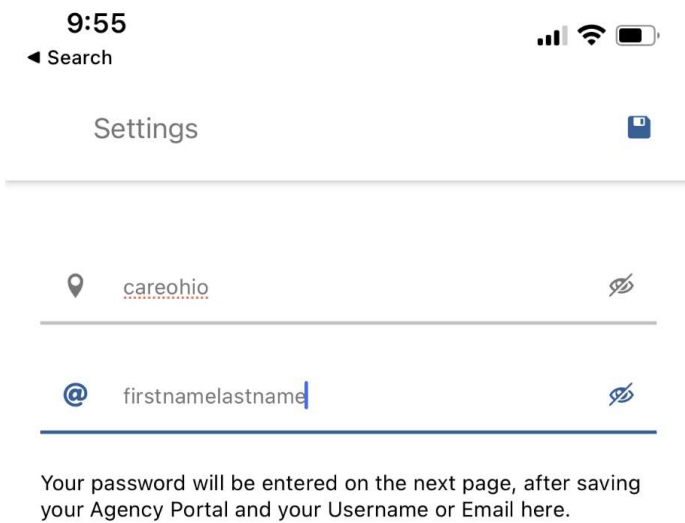


SMARTCare



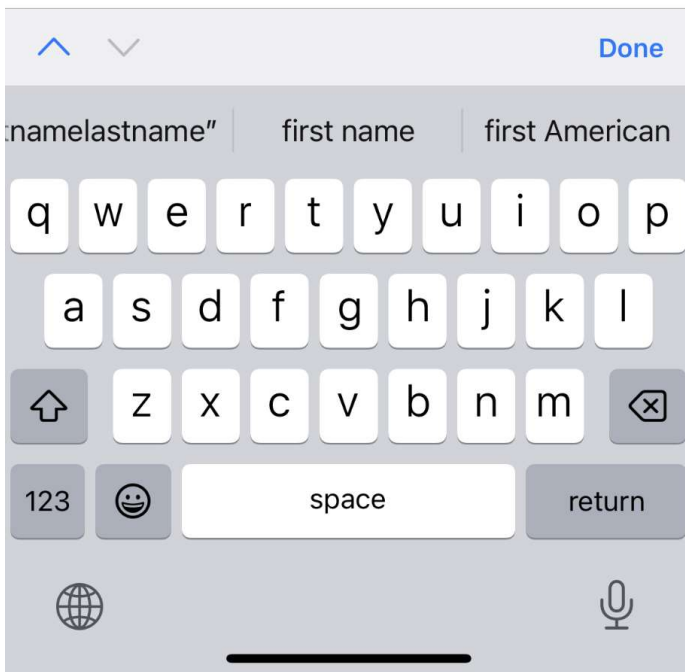
App Navigation

TRANSITION TO: Care 4 Seniors



Type “careohio” on portal

Then type your
“firstandlastname”
for username.



After press the top
right corner to go
to the next page

T-Mobile Wi-Fi 11:47 AM 14%

Sign In



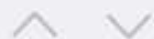
firstname#lastofssi@cs



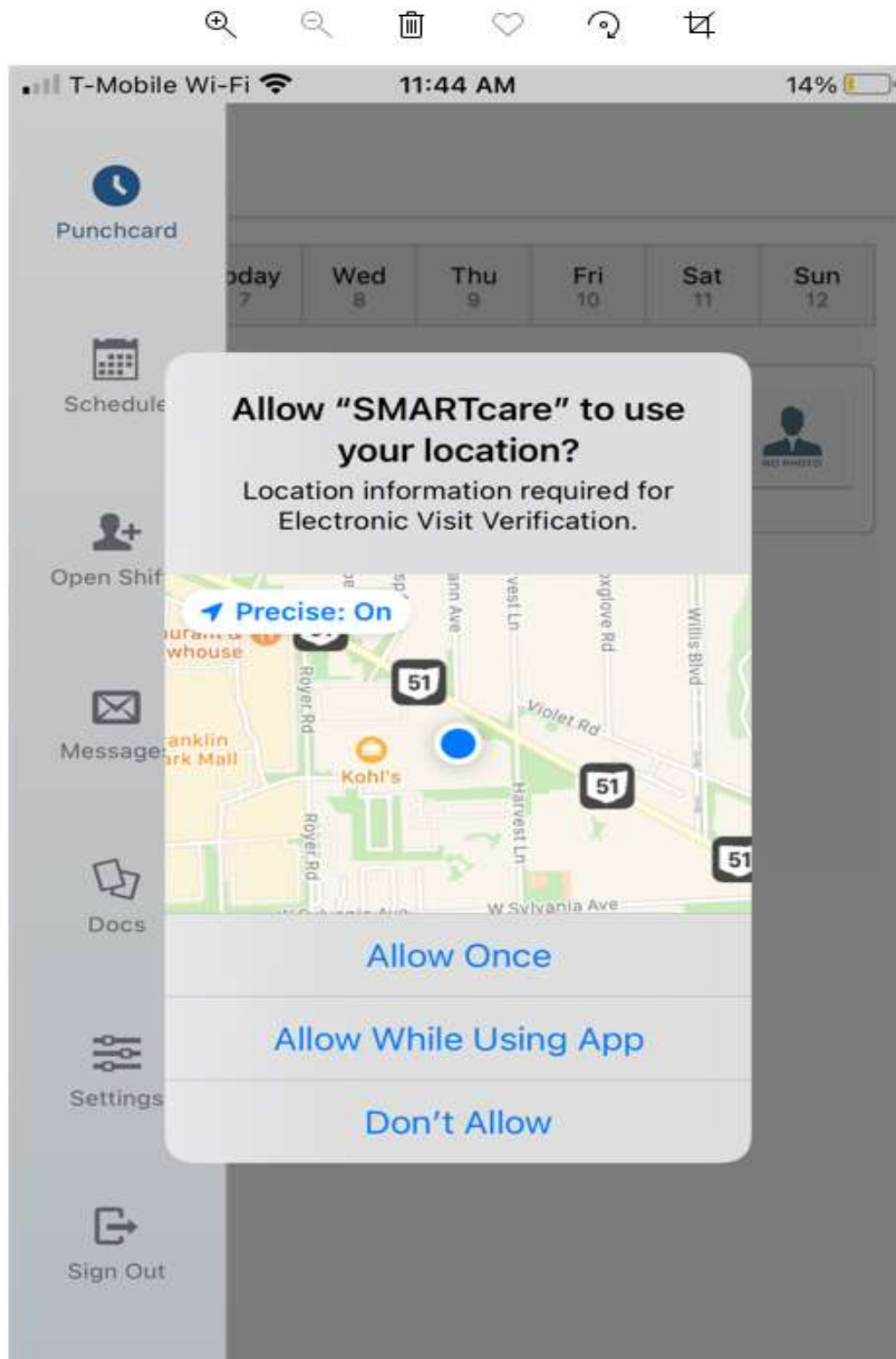
Put your Password in and
click the top right arrow.

Firstname#last4ofSSI@cs

** Call the office if this
doesn't work

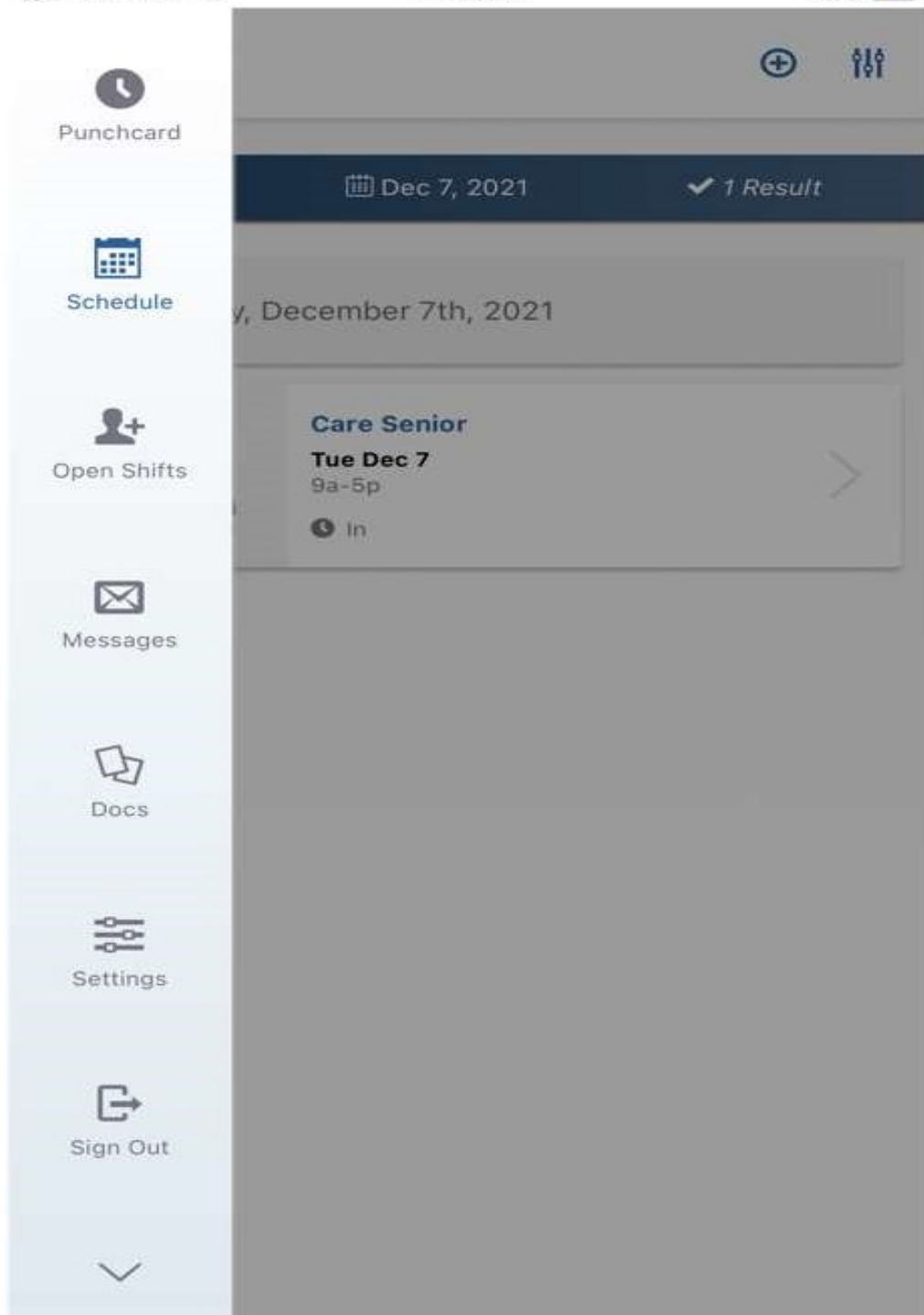


Done



1. Click “allow while using app”

** GPS is required for you to clock in and out



1. Click on the three lines on the top left corner to go to menu

2. Go to punchcard to clock in out of your shift

Punchcard

Mon 6	Today 7	Wed 8	Thu 9	Fri 10	Sat 11	Sun 12
Care Senior 9 AM – 11:07 AM, Tue 2.12 hrs ✓ Clocked Out 						
Care Senior 11:15 AM – 5 PM, Tue 5.75 hrs 📅 Scheduled  🕒 Tap to Clock In						
— OR —						
🕒 Clock In Unscheduled						

1. Click on the shift that says “Tap to Clock in” – to clock in



Care Senior
11:15 AM – 5 PM, Tue
5.75 hrs
📅 Scheduled


NO PHOTO

 **Clock In**



Address





Tasks (4)





Notes (0)





Client Voice Signature *



1. Click on
green
button

“Clock in”

to clock in

7:48



Care Seniors

7:45 AM – 9 AM, Fri

1.25 hrs

 Clocked In



Address



Documents (1)



Tasks (2)



7-Day Task History (5)



Notes (+)



Staff Signature *



Clock Out

You are officially clocked in

Go on about your day

10 minutes before shift is
over come back to this page
of the app

Begin Clock Out Process

T-Mobile 11:09 AM 14%

< + ↺

Address

Tasks (4)

100. Continence/Toileting: Catheter Care *
As Specified

104. Continence/Toileting: Routine Care
As Specified

140. Hygiene: Bed Bath
As Specified

145. Hygiene: Ear Care
As Specified

+ Add Unassigned Task

Notes (+)

Staff Signature *

1. Adding Tasks:

2. Click on Task bar

3. Click Add
Unassigned Task

4. Add the completed
tasks for the day.

5. Save Tasks



145. Hygiene: Ear Care



As Specified



Save



Cancel



101. Continence/Toileting: Colostomy/Ileostomy Care



102. Continence/Toileting: Continence Care



103. Continence/Toileting: Reminders



105. Continence/Toileting: Toileting



106. Continence/Toileting: Zippers/Adjust Clothing



107. Continence/Toileting: Briefs/Depends



108. Continence/Toileting: Other



120. Dressing



121. Dressing: Buttons/Laces/Zippers



122. Dressing: Clothing Coordination



123. Dressing: Compression Sock On/Off



124. Dressing: Shoes



125. Dressing: Undress



1. Click On the Task

145. Hygiene: Ear Care

 As Specified



 Save

 Cancel



101. Continence/Toileting: Colostomy/Ileostomy Care



102. Continence/Toileting: Continence Care



103. Continence/Toileting: Reminders



105. Continence/Toileting: Toileting



T

A

S

I

R

Notes

106. Continence/Toileting: Zippers/Adjust Clothing



107. Continence/Toileting: Briefs/Depends



108. Continence/Toileting: Other



120. Dressing



- After Clicking on the Task
- The highlighted box will appear.

1. Choose the support level for the task.

T= Total

A= Assist

S= Stand by

I = Independent

R= Refuse

- Then leave a note under that task.

10:06



10:06

**Pearl Barber**

10:04 AM – 11 AM, Thu

0.93 hrs

Clocked In



Address



Tasks (0)



14-Day Task History (3)



Notes (1)



Mileage (0)



Reimbursable Expenses (0)



Staff Signature *



Client Signature

Clock Out

Shift ID: 117



14-Day Task History (3)



Notes (+)

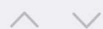
Your Notes

Note

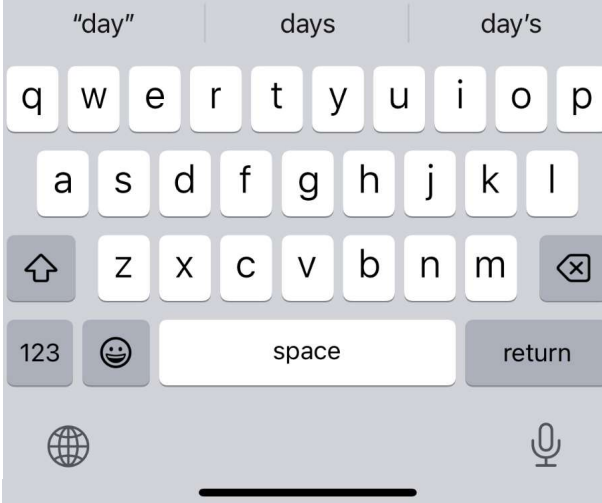
Today the clients nurse came over and set her medication, and was in bed the rest of the day

Save

Cancel



Done



10:06

**Pearl Barber**

10:04 AM – 11 AM, Thu

0.93 hrs

Clocked In



Address



Tasks (0)



14-Day Task History (3)



Notes (1)



Your Notes

- Today the clients nurse came over and set her medication, and was in bed the rest of the day - -10:06AM 07/25/2024

Add Note



Mileage (0)



Reimbursable Expenses (0)



Staff Signature *



Client Signature

Clock Out

Shift ID: 117

10:06

7:49

**Pearl Barber**

10:04 AM – 11 AM, Thu

0.93 hrs

Clocked In



Address



Tasks (0)



14-Day Task History (3)



Notes (1)



Mileage (0)



Reimbursable Expenses (0)



Staff Signature *



Client Signature



Clock Out

Shift ID: 117

Caregiver Signature *



What are you
looking at??

Save Signature

1. Sign under the caregiver signature.

2. Save signature.

** Your signature will always be there after the first time unless you delete it by hitting the minus sign on the top right corner.

10:07



7:56



Pearl Barber
10:04 AM – 11 AM, Thu
0.93 hrs
Clocked In

Address

Tasks (4)

14-Day Task History (7)

Notes (1)

14-Day Note History (1)

Mileage (0)

Reimbursable Expenses (0)

Staff Signature ✓

Client Signature

Clock Out

Shift ID: 117

☐ I, **Care Seniors**, affirm that this visit began at 7:56 AM on Friday, January, 13th, 2023 and ended at 8:00 AM on Friday, January, 13th, 2023

Client Signature *

Save Signature

Client must sign this portion before clocking out.

1. Check off the box on top (sometimes 2 boxes)
2. Have the client sign the box
3. Save signature

This signature has to be the same as signatures that are on file for that Client.

The client can sign by voice too if they are unable to sign via hand.

10:08



Pearl Barber

10:04 AM – 11 AM, Thu

0.93 hrs

Clocked In



Address



Tasks (4)



14-Day Task History (7)



Notes (1)



14-Day Note History (1)



Mileage (0)



Reimbursable Expenses (0)



Staff Signature



Client Signature



Clock Out

Shift ID: 117

10:08



Pearl Barber

10:04 AM – 11 AM, Thu

0.93 hrs

Clocked In



Address



Tasks (4)



14-Day Task History (7)



Notes (1)



Did you have a safe shift?



Yes

No



Reimbursable Expenses (0)



Staff Signature



Client Signature



Clock Out

Shift ID: 117

7:52



 Rate This Shift



Comments

My disappointment is immeasurable and my day is ruined

Save and Clock Out

Remember to collect and save client verification and signature after clocking out

- The Caregiver have the option to rate clients and leave a comment.

- This is only visible to CS Management.

1. Choose one of the FACES
2. Leave a comment (optional)
3. Click Save and Clock Out